

PHONE  
570/ 876-1800

FAX  
570/ 876-5518

## Conflict of Interest Abstention Memorandum

To: Borough Secretary, Mary Loff  
Archbald Borough, Lackawanna County, Pennsylvania

From: Richard Guman, Council Member

Date: December 18, 2024

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" (65 PA CSA 1101 et seq), I hereby declare that I am required to abstain regarding the following issue/motion:

Motion to Authorize holiday bonuses for borough employees. at a rate of \$75 for full time, \$40 for part time.

My conflict/reason for abstaining is as follows:

Spouse is a part time employee and stands financial gain from this vote.

Richard Guman

Signature of Public Official

NOTE: Section 1103(J) requires the following procedure:

"Any public official or public employee, who is in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting, and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken."

(Please note the State Ethics Commission requires a public official to complete a form every time he has a conflict of interest.)