

2025 ARCHBALD BOROUGH FEE SCHEDULE

Billing and Collection Policy shall be as follows:

1. Cost for services such as fees for permits is due and payable at the time of issue.
2. Fines and charges for zoning and property code violations are due within 10 days of issue.
3. Any of the above that are not paid within 30 days of date of issue will be subject to a late fee of \$50.00 per billing cycle with interest at 18% per annum (1 ½ % per month) for Zoning and Code Enforcement.
4. Any of the above that are not paid within 30 days of date of issue will be subject to a late fee of \$25.00 per billing cycle with interest at 18% per annum (1 ½ % per month) if invoiced for Administration fees.
5. After 60 days, the Borough of Archbald shall have the right to seek legal action against the debtor with all costs of that action added to the outstanding balance.
6. Any person or persons either individually or by corporation shall not be granted any desired permit for any reason other than for health and public safety reasons if they have an outstanding debt to the Borough.

GENERAL

Item	Fee
Copies	\$.25 Black & White Per Side (8.5 x 11)
	\$1.00 Color Per Side (8.5 x 11)
	Larger Sizes - Actual Cost
Pave Cut Permits	\$125
Pave Cut Backfill Inspections	\$65/hour + 10% admin fee
	(1 Hour Minimum)
	After Hours Inspections (5pm - 7am) - Additional 20% surcharge
	Inspections lasting more than 8 hours per day will be billed at a rate of 1.5 x the hourly fee.
Rental Registration	\$100/unit for new, renewal, and transfer registrations
DPW Truck Rental	\$200
Refuse Fee	\$375/unit
Admin Fee for Billing/Payroll Processing	\$110

Non-Contracted Police Services	\$100/hour + Admin Fee + Materials/Supplies
Billable Department of Public Works Services	\$75/hour + Admin Fee + Materials/Supplies
	Laborer: \$75
	Backhoe: \$150
	Chipper: \$100
	Dump Truck: \$75
	Large Dump Truck: \$100
	Sewer Jetter: \$150
	Plowing: \$125
	Grass Cutting: \$60
	Salting: \$125 + Salt Cost
Billable Zoning Officer	\$75/Hour + Admin Fee
Billable Code Officer/Building Inspector	\$100/Hour + Admin Fee
Billable Borough Manager	\$100/Hour + Admin Fee
Refrigerator Sticker	\$35.00
Air Conditioner Sticker	\$35.00
Yard waste bags while available	\$3.00 for 5 bags
Car tire sticker	5.00 each
Truck Tire sticker	\$15.00 each 19.5" to 32"
Backhoe Tire sticker	\$25.00 each
Gym fee (if available)	\$75.00 per hour
NSF Checks	\$45.00
Transient Retail Business Permit (Solicitation/Peddling)	\$20/person/day \$150 Annually
Fireworks Permit	\$75
Sewer Connection Fee (If a Pave Cut Permit is Required to Make Sewer Connection, a Separate Pave Cut Permit Must Be Obtained)	\$500
Petition to Vacate Street	\$1,500
Booklet Fees	Zoning Book: \$35
	SALDO: \$20
	Comprehensive Plan \$10
Alarm System	Annual Registration: \$200
	Violation (Per Occurrence) \$500
Council Chambers Room Rental	\$50/day

UCC Appeal Fee	\$500 Filing Fee
IMPC Appeals Fee	\$500 Filing Fee
Dumpster Fee	On Property: No Charge
	On Street: \$50
Police Reports	\$15

Zoning Fees
Ordinance 1 of 2023

Item	Fee
Application Fee - Residential	\$50
Application Fee - Commercial	\$100
Residential - New Construction & Additions	
One & Two Family Dwellings	\$50 + \$.10 of Gross Floor Space
Multifamily Dwellings	\$100 + \$.10 of Gross Floor Space
Accessory Structures - Up to 200 Sq Ft	\$25
Accessory Structures - > 200 Sq Ft	\$25 + \$.05/Sq Ft Over 200 ft
Re-Inspection Fees	\$25
Revision to Approved Permit	\$25
Commercial - New Construction & Additions	
Commercial - New Construction & Additions	\$100 + \$.25 of Gross Building Space (Includes Wireless Communication Sites)
Signs	\$100 + \$1.50/sq ft
Accessory Structure to Non-Residential Use (Up to 200 sq ft)	\$100
Accessory Structure to Non-Residential Use (Over 200 sq ft)	\$100 + \$.25/sq ft
Revisions to Approved Permit	\$50
Developed Area	\$100 + \$.25 per square foot
Zoning Hearings, Etc.	
Applications to Zoning Hearing Board (Variance, Special Exception, Appeal, Interpretation)	\$1000 + Costs
Conditional Use Application	\$1000*+ Costs
Amendments	
Amendment to Text of Ordinance	\$1000*+ Costs
Amendment to Zoning Map	\$1000*+ Costs
Amendment Submitted as Curative Amendment	\$1000*+ Costs

Other Permits	
Change of Use (No New Construction)	\$100
Home Occupations	\$100
Temporary Structures/Use	\$100
Zoning Certificate of Occupancy	\$25

Vendor - per day 25

Monthly 75

Annual 200

Ordinance 4 of 2004

**If costs incurred by Archbald Borough exceed referenced fee, additional fees shall be billed to the application. Payment of all fees is required prior to the issuance of a Zoning Permit.*

UCC Permit Fees

Base Fee	\$75 or 20% of Permit Fee, Whichever is Greater
PA Dept of Labor & Industry Fee	\$4.50 per Permit
Residential Buildings	
New Construction & Additions	Base Fee + \$.22/sq. ft. of Gross Floor Area
Alterations & Repairs	Base Fee + \$.15 of Total Construction Cost
Utility & Misc. Use Groups	Base Fee + \$.15 of Total Construction Cost
Energy Inspections	\$125 (Flat Rate)
Residential Electrical	
Rough In	\$75
Final	\$75
Residential Electrical Service	
200 Amps or Less	\$75
201 - 400 Amps	\$120
> 400 Amps	\$30 per 100 Amps
Sub-Feeders/Sub-Panels	+ 25% of Above Fees
> 250 Volts	200% of Above Fees
Residential Signaling, Communication, & Alarm Systems	
Rough In & Final	\$75
Mobile/Modular Homes	
Service, Feeder, Rough In & Final	\$150
Residential Permanent Pool	
Rough In & Final	\$225
Residential Mechanical	
Underground Inspection	\$75
Rough In Inspection	\$75
Final Inspection	\$75
Residential Plumbing	

Underground Inspection	\$75
Rough In Inspection	\$75
Final Inspection	\$75
Utility Service Connections (Water/Sewer)	\$75 per Connection
Fire Permit	\$125
Residential Plan Review	\$150 (New Construction Only)
Residential Other	
Demolition	\$.01/Sq. Ft (\$150 minimum)

UCC Commercial Permit Fees	
Base Fee	\$100
PA Dept of Labor & Industry Fee	\$4.50 per Permit
Residential Buildings	
New Construction & Additions	Base Fee + \$.28/sq. ft. of Gross Floor Area
Alterations & Repairs (Up to \$500,000)	Base Fee + \$.15 x Total Construction Cost
Alterations & Repairs (\$500,000 to \$1,000,000)	Base Fee + \$.125 x Total Construction Cost
Alterations & Repairs (Above \$1,000,000)	Base Fee + \$.01 x Total Construction Cost
Commercial Electrical	
Commercial Electrical Service	
200 Amps or Less	\$75
201 - 400 Amps	\$120
> 400 Amps	\$30 per 100 Amps
Sub-Feeders/Sub-Panels	+ 25% of Above Fees
> 250 Volts	200% of Above Fees
Commercial Signaling, Communication, & Alarm Systems	
Up to \$500,000	\$75 + \$12 per \$1000 Cost (total Labor & Material)
Over \$500,000	\$75 + \$10 per \$1000 Cost (total Labor & Material)
Commercial Electric Building	
Rough In & Final	
\$20,000 to \$40,000	1.50%
\$40,001 to \$80,000	1.25%
\$80,001 to \$120,000	1.10%
\$120,001 to \$250,000	1.00%
\$250,001 to \$500,000	0.80%
\$500,001 to \$1,000,000	0.60%
Over \$1,000,000	0.50%
Commercial Mechanical	
First \$1000 Cost (Total Labor & Material)	\$75

\$1,000 to \$500,000 Cost	\$12.00 per \$1,000 Cost
Above \$500,000 Cost	\$10.00 per \$1,000 Cost
Commercial Plumbing	
First \$1000 Cost (Total Labor & Material)	\$75
\$1,000 to \$500,000 Cost	\$12.00 per \$1,000 Cost
Above \$500,000 Cost	\$10.00 per \$1,000 Cost
Commercial Energy	
Energy Inspection	\$.02/Sq. Ft. of Gross Floor Area (\$75 Minimum Fee)
Commercial Accessibility	
Accessibility Inspection	\$150/Inspection
Commercial Fire	
Sprinklers	\$75 + \$.50/Sprinkler Head
Standpipe	\$100 each
Wet/Dry Carbon Dioxide	\$100 +\$.75/lb if over 100lbs
Commercial Cooking System	\$160/System (Hood, Duct, & Suppression)
Commercial Other	
Demolition	\$.01/Sq. Ft (\$150 minimum)
Signs	\$50 + \$3.00/Sq. Ft. Sign Area (Per Side)
Commerical Pools	\$75 + \$12.00 per \$1,000 Cost (total Labor & Material)
Commercial Plan Review	
Estimated Construction Value Up to \$3,000,000	\$.0013 x Estimated Value (\$350 minimum)
Over \$3,000,000 to \$6,000,000	\$3,900 + \$.0005 of Est. Value > \$3,000,000
Over \$6,000,000	\$5,400 + \$.0004 of Est. Value > \$6,000,000
Electrical, Mechanical, Plumbing	25% of Building Plan Review for Each Portion

ROOF PERMITS

Roof Permits		\$75 Base Fee + Fee Schedule Below		
Project Cost		Fee	Total	
\$0	to	\$500.00	\$7.00	\$82.00
\$501.00	to	\$1,000.00	\$12.00	\$87.00
\$1,001.00	to	\$2,000.00	\$15.00	\$90.00
\$2,001.00	to	\$3,000.00	\$17.00	\$92.00
\$3,001.00	to	\$4,000.00	\$19.00	\$94.00
\$4,001.00	to	\$5,000.00	\$21.00	\$96.00
\$5,001.00	to	\$6,000.00	\$24.00	\$99.00
\$6,001.00	to	\$7,000.00	\$27.00	\$102.00
\$7,001.00	to	\$8,000.00	\$29.00	\$104.00
\$8,001.00	to	\$9,000.00	\$31.00	\$106.00
\$9,001.00	to	\$10,000.00	\$33.00	\$108.00
\$10,001.00	to	\$11,000.00	\$36.00	\$111.00
\$11,001.00	to	\$12,000.00	\$38.00	\$113.00
\$12,001.00	to	\$13,000.00	\$40.00	\$115.00
\$13,001.00	to	\$14,000.00	\$43.00	\$118.00
\$14,001.00	to	\$15,000.00	\$45.00	\$120.00
\$15,001.00	to	\$16,000.00	\$48.00	\$123.00
\$16,001.00	to	\$17,000.00	\$51.00	\$126.00
\$17,001.00	to	\$18,000.00	\$54.00	\$129.00
\$18,001.00	to	\$19,000.00	\$57.00	\$132.00
\$19,001.00	to	\$20,000.00	\$60.00	\$135.00
\$20,001.00	to	\$21,000.00	\$64.00	\$139.00
\$21,001.00	to	\$22,000.00	\$68.00	\$143.00
\$22,001.00	to	\$23,000.00	\$72.00	\$147.00
\$23,001.00	to	\$24,000.00	\$76.00	\$151.00
\$24,001.00	to	\$25,000.00	\$80.00	\$155.00

\$25,001.00	to	\$26,000.00	\$84.00	\$159.00
\$26,001.00	to	\$27,000.00	\$88.00	\$163.00
\$27,001.00	to	\$28,000.00	\$92.00	\$167.00
\$28,001.00	to	\$29,000.00	\$96.00	\$171.00
\$29,001.00	to	\$30,000.00	\$100.00	\$175.00

Sewage Enforcement Fees

Item	Fee
On Site Septic System Installation	
Residential	\$1,000
Multi-Family, Commercial	\$1,800
Institutional (Schools, Churches, Hospitals)	\$2,000
Repairs/Alterations/Replacements to Existing Units - Residential	
Drain Field Replacement or Substantial Addition - Residential	\$400
Treatment Tank (Septic or Aerobic) - Residential	\$200
Drain Field Replacement or Substantial Addition - Multi/Family, Commercial	\$700
Treatment Tank (Septic or Aerobic) - Multi/Family, Commercial	\$800
Drain Field Replacement or Substantial Addition - Institutional	\$700
Treatment Tank (Septic or Aerobic) - Institutional	800
Site Evaluation Fee (Includes test pit evaluation and percolation testing for proposed new lots that must be submitted for planning and subdivisional approval. Successful test results may be transferred to a new sewage permit application in the future, but only after all required approvals received by the borough)	\$500
Second Percolation Test (When holes are not prepared properly, or an easily accessible water supply is not available or sufficient, or additional testing is required or requested due to inadequate prior test results of due to increased drain field size.)	\$200
Additional Test Pit Analysis (two analyses per application)	\$50 per test
Minor Planning Module Review Fee (five lots or less)	\$150
Major Planning Module Review Fee (six lots or more)	\$150 base fee + \$25 per lot

Appeal Fee (From Granting or Denial of Sewage Permit)	\$1500 + Costs (Costs can include, but not limited to - Advertising, stenographer, engineering & consulting fees)
Soil Placement Verification ((Certifying with a qualified soil scientist hired by the applicant that good material soil has been added to a prescribed depth in a marked location in order that the area may be tested after a four-year waiting period to determine if it is suitable for on-lot sewage use. The drain field must be located in the same exact area. A new permit must be applied for and new testing performed after a four-year interval, to ascertain if the replacement area is suitable for on-lot sewage use)	\$1,000

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SUBDIVISION AND LAND DEVELOPMENT

Ordinance 1 of 2024

Administration Fee:

	Minor Sub	Major Sub	Land Development
Lot Combo	\$200	N/A	N/A
Sketch Plan	\$225	\$225	\$500
Prelim App	\$350 + \$50/lot	350 + \$50/lot	\$500 + \$.01/sq ft of developed area (\$500 min, \$10,000 max)
Final App	\$350 + \$50/lot	350 + \$50/lot	\$500 + \$.01/sq ft of developed area (\$500 min, \$10,000 max)

Review Escrow Fee:

	Minor Sub	Major Sub	Land Development
Lot Combo	\$200	N/A	N/A
Sketch Plan	\$225	\$225	\$500
Prelim App	\$350 + \$50/lot	350 + \$50/lot	\$500 + \$.01/sq ft of developed area (\$500 min, \$10,000 max)
Final App	\$350 + \$50/lot	350 + \$50/lot	\$500 + \$.01/sq ft of developed area (\$500 min, \$10,000 max)

*The applicant shall be responsible for any other fees including, but not limited to:

- Applicable Zoning and Building Permits
- Stormwater Management Plan Review Fee
- Planning Module review Fee
- Lackawanna River Basin Sewer Authority Fees
- Lackawanna County Planning Commission Fees

Floodplain Management Fees

Applications for permits shall be accompanied by a fee, payable to Archbald Borough, based upon the estimated cost of the proposed construction, as determined by the Floodplain Administrator.